

COMMERCIAL MECHANICAL

County of Stafford

Department of Public Works
PO Box 339
1300 Courthouse Rd.
Stafford, Virginia
22555-0339
(540) 658-8650
www.co.stafford.va.us



RECEIVED BY: _____

DATE: _____

R/E TAXES CURRENT: _____

A/P: _____

PARENT : _____

JOB LOCATION

STREET ADDRESS: _____

TAX MAP #: _____ SECTION: _____ LOT: _____

SUBDIVISION/DEVELOPMENT: _____

CURRENT OWNER INFORMATION

NAME: _____

CURRENT ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE: _____ EMAIL: _____

MECHANICAL CONTRACTOR INFORMATION

CONTRACTOR/ COMPANY: _____ OR ATTACH OWNER AFFIDAVIT

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE: _____ EMAIL: _____

PRINT NAME _____

SIGNATURE: _____

VIRGINIA CONTRACTORS LICENSE #: _____

LICENSE CLASS: _____ LICENSE DESIGNATION: _____ EXPIRATION DATE: _____

By signing the above, I certify that (1) I am duly licensed under the Virginia Code to perform the work contemplated by this application, and/or (2) I am authorized by the contractor stated above to sign on behalf of the contractor, which is duly licensed to perform the work contemplated by this application.

TENANT INFORMATION

☐ N/A ☐ SAME AS OWNER

NAME: _____

CURRENT ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE: _____ EMAIL: _____

APPLICANT INFORMATION

☐ SAME AS CONTRACTOR ☐ SAME AS OWNER

NAME: _____

CURRENT ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE: _____ EMAIL: _____

TOTAL VALUATION

DECLARED PROJECT VALUE \$ _____
(Total contract value)

CALCULATED PROJECT VALUE \$ _____
(Per ICC)

DESCRIPTION OF WORK

USBC EDITION: _____

SQUARE FOOTAGE OF INVOLVED AREA

Basement: _____
1st Floor: _____
2nd Floor: _____
3rd Floor: _____
4th Floor: _____
Garage/Carport: _____
Decks/Porches _____
Other: _____
Total: _____

PROJECT INFORMATION

SELECT APPROPRIATE FIELD OR ENTER QUANTITY WHERE REQUIRED

_____ # AC UNIT	_____ # FUEL DISPENSERS
_____ # AIR HANDLER UNIT	_____ # FURNACE
_____ # ALTERNATIVE ENERGY DEVICE	_____ # HEAT PUMP
_____ # APPLIANCE - SELECT : NATURAL PROPANE OIL	_____ HYDRONIC PIPING
_____ # AUTOMOTIVE LIFT	_____ # KITCHEN HOODS
_____ # BOILER	_____ LIFT SELECT: DUMBWAITER ESCALATOR WHEELCHAIR
_____ # CONDENSER/COMPRESSOR	_____ # PAINT BOOTH
_____ # COOLING TOWER	_____ # REFRIGERATOR/WALK-IN
_____ DUCTWORK – SQUARE FOOTAGE: _____	_____ # ROOF TOP UNIT
_____ ELEVATOR -- FLOORS: _____	_____ # VAV
_____ # FIREPLACE/CHIMNEYS	_____ #WOODSTOVE/HEATERS
_____ # FIREPLACE INSERTS	_____

SEPARATE FUEL/GAS PERMIT MAY BE REQUIRED

TIME LIMITATION OF APPLICATION

Virginia Uniform Statewide Building Code 108.8

An application for a permit for any proposed work shall be deemed to have been abandoned six months after the date of filing unless such application has been pursued in good faith or a permit has been issued, except that the building official is authorized to grant one or more extensions of time if a justifiable cause is demonstrated.

APPLICANT INITIALS: _____

APPLICANT AGREEMENT

All information on this form is part of the application and must be complied with. I hereby certify that I have authority to make this application, that the information is complete and correct and that the work performed and equipment installed will conform to the Virginia Uniform Statewide Building Code and other applicable laws and regulations which relate to the property.

NAME: _____

SIGNATURE: _____ DATE: _____

ISSUANCE OF PLANS OR APPROVED DOCUMENTS (COMPLETE AT PERMIT ISSUANCE)

I have received county approved plans or documents.

SIGNATURE: _____ DATE: _____

OFFICE USE ONLY